

Clinton Progressive Association
6411 Central Avenue
P.O. Box 612, Clinton WA 98236
**Clinton Community Hall
Rental Agreement**

Name: _____ Organization: _____

Address: _____ Purpose of event _____

Home Phone: _____ Work Phone: _____

Rental date: _____ Rental Time: _____ Approx # of guests: _____

\$ _____	Damage/cleaning/key deposit — \$200.00 (see #1 below)	
\$ _____	Full Day	\$200
\$ _____	Half Day (up to four hours)	\$125
\$ _____	Two Hour	\$75
\$ _____	Winter fuel surcharge at 10 percent (Oct 15 to March 15)	
\$ _____	Non-profit (or member) discount if appropriate	
\$ _____	Total Due	

Rate adjustments for monthly users
Non-profit or civic organizations receive 20% discount
Members receive 10 % discount off of private party rental only
Reservation is confirmed at time of payment of fees.

Conditions of Use

1. Damage/cleaning/key deposit: Any damage or cleaning that is required will be taken from the deposit. If the damage exceeds \$200 then the renter will be expected to pay the difference. If hall is left in satisfactory condition after the event, the full deposit will be returned to the renter within three business days. A key deposit is included as part of the Cleaning Deposit: if key is not returned, \$25 will be taken out of the deposit.
2. Setup and Cleanup: Users may borrow a key to the hall one hour prior to the setup of the event or at a prearranged time. The key must be returned at the conclusion of the event. Renter is responsible to leave the hall -- and the grounds around the hall -- in the condition it was found in. Tables and chairs stacked. Floors cleaned. All trash must be removed and disposed of by Renter. All inside lights must be turned off and thermostat reset to 55 degrees. Dishwasher's hot water heater must be turned off. Outside porch light should be left on. All doors and locks must be secured. Failure to clean the hall will result in a loss of all or part of the damage/cleaning deposit.

Next day clean up may be arranged depending on next-day rentals. (See checklist, Renters Responsibilities, which details this information.)

3. Alcohol: Alcohol is permitted with a Banquet permit available at Washington State liquor stores. The Progressive Association must have the permit number 3 days prior to the event. The permit must be posted in the facility. Caterers may post their class 1 license in lieu of a banquet permit. No alcohol permitted outside of the building. No minors are to be served or are allowed to drink in the hall.
4. Not allowed: Smoking is not allowed anywhere in the building and not allowed within 25 feet of the building. Renters are not allowed to sleep in hall or use hall as overnight lodging.
5. Reader board: The reader board may be available for Renter’s use. Signage for the readerboard is on an “as available” basis and is subject to approval of the Clinton Progressive Assn exec board.
6. Conduct: Renters are responsible for the conduct of their guests and any damages or loss caused by guests. Performer conduct and performance content, whether live or recorded, must be appropriate for general audiences. Profane, lewd, indecent or slanderous conduct or content is unacceptable.
7. Concessionaires using kitchen without food handler’s permit must sell only pre-packaged goods.
8. Renter shall provide proof of liability insurance, either homeowners, or commercial, and policy limits.
9. Cancellation Policy: To receive a refund of fees and damage deposit, cancellation notice must be received at least three weeks prior to rental date.

Agreement

I hereby agree to the rental arrangements herein. I have read the Conditions of Use, understand the requirements, and agree to comply with all conditions. I state that I have the authority to enter into this Agreement for the applicant or organization, agree that the applicant or organization will observe all applicable conditions of use and will exercise the utmost care in the use of the facility and premises. Further, I hereby release, indemnify and promise to defend and hold harmless the Clinton Progressive Association, its officers, or agents from and against any and all liability, loss, damage, expense, actions and claims, including costs and reasonable attorney’s fees incurred by the Clinton Progressive Association, its officers, and agents in defense thereof, asserting or arising directly or indirectly on account of or out of or incident to Renter’s use of the Clinton Community Hall pursuant to this Agreement; provided, however, this paragraph does not purport to indemnify the Clinton Progressive Association against liability for damages arising out of bodily injuries to persons or damages caused by or resulting from the sole negligence of the Clinton Progressive Association, its officers or agents.

Date

Signature of Renter

First time renters using the kitchen must contact Kitchen/Hall Manager Shiela Sebree (341-1651 or cell: 206-228-1120) at least two days before the event. Sheila will explain renter’s responsibilities. After the event, Sheila will check kitchen/hall. If the facility has *not* been left in condition it was found, and Association has to pay for cleaning or garbage removal or missing items, an estimate will be made and that amount will be deducted from returned deposit amount.

In case of emergency:
Brian Keeler (341-4159), Norm Brocard (341-2180))
or Shiela Sebree (341-1651)